


Computer Access Request Form - Campus Information System - EdenOA

 ACADIA UNIVERSITY	Instructions: Complete Box A and forward to Technology Services UNH		
Box A: To be completed by Department			
<input type="checkbox"/> New Access	<input type="checkbox"/> Additional Access	Network username:	Current Eden username:
<input type="checkbox"/> Permanent	<input type="checkbox"/> Temporary	Expiry Date:	
Date:		Department:	
Position:		Is this a position change? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Full Name:		Initials (3 if available):	
Reason for Access:			
Provide Access similar to:			
Authorized by: (department head) <i>please print</i>			
Signature:			
Box B: Data Steward			
Access to:	Data Steward	Approval Signature	
<input type="checkbox"/> Student Records (SR) <input type="checkbox"/> PACE (PC)	Lisa Caldwell, Registrar's Office		
<input type="checkbox"/> Admissions (GA)	Anne Scott, Admissions Office		
<input type="checkbox"/> Student Accounts (BR)	Moira Crowell, Student Accounts		
<input type="checkbox"/> Housing (HS)	Kelton Thomason, Residence Life		
<input type="checkbox"/> Alumni (AL)	Cassie Tremain, Office of Advancement		
Comments:			
Setup Reference Group Name:			
Query Group(s): Standard: <input type="checkbox"/> Other: <input type="checkbox"/>			
Box C: Technology Services Use Only			
New User Name:		Comments:	
<input type="checkbox"/> Ebony Account Created by:		Date:	
<input type="checkbox"/> Eden Access set up by:		Date:	