



# WITHDRAWAL FROM STUDIES



To withdraw from Acadia University, please read and follow the sequence of instructions as listed below.

1. **Student Affairs, Students' Union Building, Room 627**  
All students withdrawing from Acadia University must meet with a Student Affairs staff member to complete an exit interview.
2. **Residence Life, Students' Union Building, Room 627**  
Students in residence and with meal plans must complete withdrawal procedures at Residence Life.
3. **Technology Services, BAC level 1000**  
Please ensure that the Technology Services has signed this form.
4. **Vaughan Memorial Library**  
Check with the Library to make sure that you have no outstanding fines or books still checked out.
5. **Registrar's Office, University Hall, 1st level**  
Bring this form to the Registrar's Office to be withdrawn from your courses.
6. **Student Accounts Office, University Hall, 1st level**  
The last step is to pay any outstanding balance owing to the University or arrange for any refund due you.

Form No.: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Acadia ID No.: \_\_\_\_\_

Program: \_\_\_\_\_

Session: \_\_\_\_\_

Course Load: FT  PT

\_\_\_\_\_  
Student's Signature

Student Affairs	Technology Services	Library	Registrar's Office
Signature	Signature	Signature	Signature
Date	Date	Date	Date

**Copies:** White—Registrar's Office

Yellow— Director or Dept. Head

Pink— Student Accounts Office